



Standard Membership Application Form

Please provide the following information

I wish to apply for membership of the ShopAlert scheme

COMPANY NAME *

HEAD OFFICE ADDRESS *

SHOP ADDRESS *

(If not Head Office as stated above)

TELEPHONE (MAIN BUSINESS NUMBER) *

FAX

YOUR NAME *

(You must be an authorised signatory)

YOUR TITLE *

DIRECT DIAL NUMBER *

(If not as above)

MOBILE *

YOUR E-MAIL ADDRESS *

DECLARATION:

I have read and agree to the attached Terms and Conditions:

SIGNATURE *

DATE

(I have read and agree to comply with the Terms & Conditions of service)

Fields marked * means this information must be provided to allow us to process your application.



CONDITIONS APPLICABLE TO SHOP ALERT MEMBERS

To be read in conjunction with ShopAlert Service Guide & Policy & Procedures

As part of the service provided to you as a member of the ShopAlert Scheme, you will be provided with information relating to both individuals (including names and photographs) and more general operational intelligence that is likely to be confidential and subject to controls and legislation including Human Rights and Data Protection. Some of the information to which you will have access is likely to be highly sensitive and personal in nature and must be treated as such.

In dealing with such information, you will be expected to exercise due regard and ensure appropriate controls for both the Data Protection (Jersey) Law 2005, and any relevant or statutory Human Rights implications.

Any breach of these Terms of Use will be considered in a very serious light and may result in immediate withdrawal of service.

You should also be aware that in the event of a breach of the Data Protection Law you may also be liable to independent prosecution by the Office of the Jersey Data Protection Registrar.

TERMS AND CONDITIONS OF USE

It is important that you make yourself aware of the policy and procedures in full, and take the time to educate yourself and all of your staff who will come into contact with this information. By not doing so not only do you risk losing your membership, there is also the very real threat of legal action against you.

As a member of the ShopAlert Scheme, and as a duly authorised signatory of the Company or Business applying for membership you are required to sign the undertaking below and on the front of this application stating that you are aware that any person not complying with the conditions of the ShopAlert Scheme will cease to be provided with any further information. If any breach results in civil action against the Police, you may be joined as defendant.

Upon receipt of or when viewing Restriction Notices, the details must not be displayed in a place where it can be seen or accessed by persons other than management and duly authorised staff.

As a member of the Scheme you will be provided with a secure electronic log-on name and password that will allow you access to the secure area of the web site. You are responsible for ensuring this information is kept securely and not divulged to any other person.

The information provided is not to be shown to any unauthorised persons or placed in a position where it can be viewed by anyone other than authorised members of staff or removed from the premises.

The information provided is not to be copied, photographed, e-mailed or distributed in any way to any other business or person.

All your staff must be made aware of the strict procedures that surround the handling of such sensitive personal information. If required, a representative from the States of Jersey Police can assist.



NOT PROTECTIVELY MARKED



Each Restriction Notice will be valid for six months. You will be notified of a new notice by e- mail. All previous notices should be securely destroyed (e.g. shredded). You are responsible for ensuring the information is disposed of and for all out of date printed documents being replaced promptly.

As signatory, you accept responsibility that all staff that come into contact with this information are aware of and are responsible for complying with the terms of this notice.

These Terms and Conditions may be amended from time to time by notification to the contact person specified in the attached application. It is the responsibility of the applicant or their successors to inform the administrators of the Scheme of any changes to contact information.

Return the completed form to

Shopalert Administrator
Crime Reduction Officer
States of Jersey Police
Police Headquarters
La Route du Fort
St Helier
Jersey
JE2 4HQ
Tel 01534 612345
Email crimereduction@jersey.pnn.police.uk

POLICE HQ JERSEY JE2 4HQ TELEPHONE 01534 612612

WEBSITE www.jersey.police.uk EMAIL sojp@jersey.pnn.police.uk

